



GENCO SUPPLIER REQUIREMENTS

Purpose

The purpose of this document is to communicate Genco Stamping & Manufacturing Co. requirements for the structure of fundamental quality management systems of those suppliers that supply goods and product/process related services to Genco Stamping & Manufacturing Co.

Genco Stamping & Manufacturing Co. requires that suppliers:

- ◆ Manage facilities, processes, quality systems, and personnel to consistently and cost effectively produce products and furnish services that meet the needs of Genco Stamping & Manufacturing Co. and its customers.
- ◆ Develop, implement, and maintain Quality System procedures to assure that product and service requirements are met.
- ◆ When required, provide objective evidence that initial sample requirements have been met and that acceptable process capabilities have been established.
- ◆ Be committed to continuous process improvement by emphasizing reduction of part-to-part variation and waste through defect prevention.
- ◆ Meet the expectations of Genco Stamping & Manufacturing Co. evaluation and rating system requirements.

General

The basis for Genco Stamping & Manufacturing Co. Supplier Requirements is the ISO 9001:2015 and IATF 16949:2016 standard. Genco Stamping & Manufacturing Co. has adopted this standard as the framework for its Quality Management System. These supplier requirements are an integral and legally binding aspect of Genco Stamping & Manufacturing Co.'s purchase order. Although this does not alter or reduce any other requirements of the contract, it does provide a concise understanding of Genco Stamping & Manufacturing Co. supplier expectations.

Supplier Quality Management System Development

Genco requires their suppliers to be third party, registered to ISO 9001:2015 by an accredited third-party certification body. Conformity with ISO 9001:2015 is the first step of development toward becoming a supplier for Genco Stamping and Mfg. Co.



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Supplier Selection

The President and/or the Purchasing Mgr. at Genco Stamping & Manufacturing Co. will select suppliers based on the following criteria:

- ◆ The supplier must complete our Supplier Self-Assessment prior to becoming a supplier and ISO 9001:2015 or IATF 16949 must be sent prior to completion of the Self-Assessment. If they are ISO 9001:2015 or IATF 16949 third party certified and their Supplier Assessment is approved, they will be added to our approved supplier list upon return of their certification and the Self-Assessment. Note: It is the supplier's responsibility to notify Genco if changes occur to their ISO/TS certification.
- ◆ All suppliers that are on our Approved Supplier List must meet Delivery Performance of 100% on-time and Quality Rating of Zero PPM. If the supplier is not certified or they are in the process of becoming certified, Genco Purchasing and Quality Managers will help the supplier understand this requirement. Exception to this is below for the Calibration Companies.
- ◆ The supplier must provide a product that meets the requirements of the Genco Purchase Order / Customer Drawing. If the product supplied is Steel, the product must be able to produce the part and the supplier must be able to provide full metallurgical support.
- ◆ Customer disruptions
- ◆ Number of occurrences of premium freight
- ◆ Calibration Companies will be tracked by PO/Quotes and must meet scheduled timing.

Supplier Approval

If the supplier meets the above requirements and is chosen as an approved supplier, they will be added to the Genco "Approved Supplier List".

Supplier Performance

Suppliers will be monitored for performance monthly. Those suppliers who do not meet the delivery and quality requirements as stated above will receive a Supplier Performance Rating Report specifying missed performance results. Corrective action is required for all missed Genco requirements.

If the Suppliers rating is over target for a consecutive 3 months or if it affects Genco's customer, this will trigger a 2nd party audit at the Suppliers location. This audit will be performed by Purchasing or Quality Managers using the Self-Assessment as a guide.



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Receipt of non-conforming material

Purchasing personnel will notify the supplier when nonconforming material is received. Photographs, samples, or appropriate supplier communication may be used to convey the details of the nonconformance. The supplier must communicate how the material is to be dispositioned. Corrective action may be required by Genco depending upon the circumstances of the rejection.

Supplier Removal

At the discretion of the President and or the Purchasing Manager, a supplier can be removed from the “Approved Supplier List”.

Supplier PPAP

All suppliers except for Tooling Companies, Calibration Companies and items that are “off the shelf” are to submit PPAPs in accordance with the AIAG PPAP Manual. Deviations will be determined upon a case-by-case review. Genco requires Level 1 submission for initial PPAPs and any Engineering Changes. Level 1 submission will include a PSW and material certification.

Plating Suppliers are required to submit the appropriate CQI requirements. We also recommend that you submit IMDS in the MDS on-line system.

Requirement Changes

If the requirements change, purchasing personnel will notify all suppliers on the Genco “Approved Supplier List” via e-mail. The supplier is required to acknowledge receipt of the e-mail.